

Minutes

Meeting Date: 22 Sept 2022 at 20:00hrs via Microsoft Teams

Ordinary business agenda item	Review
<p>Attendees: Sharon Williams (SW) Kelly Russel-Price (KRP) Lauren Nightingale-Roffe (LNR) Roxanne Rutter (RR) Katarzyna Stawiarz (KS) Victoria Baxter (VB) Lindsey Sanford (LS) Marika Rae (MR) Samantha Thompson (ST) Rob Pollard (RP) Nicola Pollard(NP) Josephine Merrett (JM)</p>	
<p>1. Apologies: Nicola Rash, Clare Sansom, Helen Brooks</p>	
<p>2. The minutes of meeting from 26 May 2022 were accepted as being correct.</p>	
<p>3. Matters brought forward from the last meeting:</p> <ul style="list-style-type: none"> a. Funding requests: <ul style="list-style-type: none"> i. EY nurture space funding completed end of 2021, photos to be requested for PTA to see how funding was spent. £500 not yet spent, funding will potentially be for tented structures or put towards the outdoor play area. LNR to bring to next governors meeting on 17 Oct 2022. ii. Whole school pastoral support area funding completed, photos to be requested for PTA to see how funding was spent. £1,700 not spent yet, funding will be potentially put towards play equipment. LNR to bring to next governors meeting on 17 Oct 2022. b. Trip to Diggerland went well. MR suggested providing transport next time to increase uptake c. Name labels and EY name label samples went out and a small amount of funds was made from orders d. Christmas fayre proposed for 09 Dec 2022, date to be advertised for potential stallholders. Stalls to be charged £5 each. Alison to be asked to lead on the Christmas raffle again. Cake stall to be considered, ensuring all ingredients are listed. Teachers to be asked whether children can make craft objects to sell. <ul style="list-style-type: none"> i. School to be asked whether public liability insurance is required by stallholders. e. Yr 1&2 outdoor area £500 allocated for each year, no updates from school re: how this was spent. Email to school to follow this up required. 	<p>Ongoing – RR, LNR</p> <p>Ongoing – RR, LNR</p> <p>RESOLVED</p> <p>RESOLVED</p> <p>On-going - KRP</p> <p>On-going - LNR</p> <p>Ongoing – KRP</p>
<p>4. Fundraising</p>	

<ul style="list-style-type: none"> a. Halloween ‘Spooky disco’ scheduled for Friday 14 Oct 2022. DJ Jay is available. Chris Sykes to be asked about availability. Fancy dress to be optional. Years 5 & 6 parents to be reminded that children need to be signed in and should not arrive unaccompanied. Christmas disco to be considered, Kelly to request dates from school. b. Rag bags to be considered, LNR as emailed and not received a response. Follow-up email to be sent. c. Nearly new uniform sale raised £52 d. Christmas cards to be organised. School to be approached regarding this e. Take away night, food vans to be considered f. Pub quiz night – social club to be considered for potential cinema night instead g. Outdoor cinema night idea cancelled due to risk of cold weather h. Duxford trip – Spring PD day to be considered i. Cricket club gin night date scheduled for 11 Nov 2022, £20 for 4 gins – PTS to make £4 per ticket. Maximum capacity of 70-80 people, adults only evening. j. Jimmy’s farm trip to be considered next year 	<p>Ongoing - KRP</p> <p>Ongoing – LNR</p> <p>RESOLVED</p> <p>Ongoing – MR, JM</p> <p>Ongoing - LS</p> <p>Ongoing - KRP</p> <p>RESOLVED</p> <p>Ongoing - KRP</p> <p>On-going KRP</p> <p>On-going KRP</p>
<p>5. New Business</p> <ul style="list-style-type: none"> a. LNR suggested a £100 gift for each school year to be spent as desired. b. Zoom cost to be considered for meetings, to save timing out after one hour. Cost is £100 per year. c. SW to ensure all PTA members are on the Facebook page. JM to be added. d. PTA to attended early years open evening 28th Jun 2022, and early years parent coffee morning 05 Sept 2022. This to be offered every year. e. Sponsored walk to be held on 25 Sept 2022. KRP to bring PTA hi-vis jackets and t-shirts, walkie talkies, PTA banner, tuck shop sweets and first aid kit. RP to bring certificates. Volunteers to bring cakes. Cakes to be charged at 50p each. 	<p>Ongoing – LNR</p> <p>Ongoing – KRP</p> <p>Ongoing – SW</p> <p>Ongoing – KRP, SW, LNR</p> <p>On-going RP, KRP</p>
<p>6. AOB</p> <ul style="list-style-type: none"> a. Ice lolly and tuck shop sales held to use stock from disco tuck shop have been successful. Tuck shop stock to be used for Spooky disco b. Year 5 allotment - £750 funds secured from West Suffolk Council and £750 from Suffolk County Council. School to be contacted by email to ensure money has been spent 	<p>Ongoing - KRP</p> <p>Ongoing - KRP</p>

c. Yr 6 leavers gifts of personalised pencils/pens and gift bags distributed successfully	RESOLVED
d. Walkie talkies purchased	RESOLVED
e. Lanyards discussed with school, needs to be followed up	On-going – KRP
f. Matched funding by local companies to be looked into. PTA lack of registered charity status could be a barrier.	On-going – KRP
g. Future virtual meeting invites to be posted on 'Unofficial St Mary's' Facebook page	On-going – KRP
h. Second hand Christmas jumper sale to be considered	On-going - KRP
i. Date of next meeting: TBC	

