

Minutes

Meeting Date: 08 Jun 2023 at 20:00hrs at the Riverside Hotel and via Microsoft Teams

| Ordinary business agenda item | Review |
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| <p>Attendees:</p> <p>Sharon Williams (SW) via Teams</p> <p>Kelly Russel-Price (KRP)</p> <p>Heidi Andrews (HA)</p> <p>Josephine Merrett (JM)</p> <p>Roxanne Rutter (RR)</p> <p>Sophie Wren (SoW)</p> <p>Nicola Rash (NR)</p> <p>Michelle Boyce (MB)</p> <p>Claire Orbell (CO)</p> <p>Marika Rae (MR) via Teams</p> <p>Lauren Nightingale-Roff (LNR) via Teams</p> <p>Lorna Rourke (LR)</p> | |
| Apologies: Katarzyna Stawiarz (KS), Allison Rix (AR), Lindsay Sanford (LS) | |
| 1. The minutes of meeting from 08 Feb 2023 were accepted as being correct. | |
| <p>2. Matters brought forward from the last meeting:</p> <p>a. Funding requests:</p> <p>i. EY nurture space funding completed end of 2021, photos requested for PTA to see how funding was spent. Early years would like a tent with remainder of money given (£250), purchases have been made for mud kitchen equipment.</p> <p>ii. Whole school pastoral support area funding completed, photos to be requested for PTA to see how funding was spent. £1,700 not spent yet, Shepherds hut money will now be spent towards a nurture space.</p> <p>iii. Yr 1&2 outdoor area £500 allocated for each year. KRP has requested photos of all items purchased. Pictures are ready to be sent for newsletter.</p> <p>iv. Year one projector repair £779 donated, complete.</p> <p>v. Year 5 'A celebration of School's Faith' trip on 19 Jun 2023 at Bury Cathedral. Coach cost £450 = £7:50 per child (Rebecca). LNR has spoken to counsellors who may pay whole amount.</p> <p>vi. Year 6 prom 14th Jul 2023. KRP had meeting with Yr 6 teachers today - £140 to be donated for disco. PTA to support with prom, Shanida Feltner organising. JM offering facepainting/glitter. LR offering balloon arch.</p> <p>vii. Year six leavers' gifts and hoodies. Hoodies won't be provided. Personalised colouring pencils and pens to be offered by PTA, list of names to be requested.</p> | <p>RESOLVED</p> <p>ON-GOING (RR)</p> <p>ON-GOING (KRP)</p> <p>RESOLVED</p> <p>ON-GOING (LNR)</p> <p>On-going (KRP, LR, JM)</p> <p>On-going (LNR)</p> |
| <p>3. Fundraising</p> <p>a. Rag bags to be considered, LNR has attempted several times to contact rag bags, completed.</p> <p>b. Pub quiz night/annual quiz at the Riverside 21 Apr 2023. £800-1000 raised. To be an annual event.</p> | <p>RESOLVED</p> <p>RESOLVED</p> |

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| <ul style="list-style-type: none"> c. Tuck shop stock. KRP has bookers card, stock purchased for school disco, remaining stock to be sold at after school tuck shop. d. Jimmy's Farm trip 21 Jul 2023. 60 people booked so far. e. Second hand Christmas jumper and uniform sale (or offered free). Genine has offered to do uniform sale, all stock in the cupboard to be used. Sports day to be considered for uniform sale. f. Easter disco 28 Apr 2023. Disco was free, went well. Removing the tuck shop was preferred. g. Summer disco 16 Jun 2023. Silent disco, themed disco and outdoor novelty items sale (for parents to purchase whilst queuing to get in) discussed for future dates. h. Summer fete. Requires a lot of organising and is a busy time of year. Consideration to be given for next year June date, to be organised January 2024. RR to provide potential dates for Saturdays. i. Book Sale. March 2024 to be considered. j. Cake sale. Monday 12 Jun 2023. Weather forecast 30c, consideration to be given for the school hall, with ice-lolly sale. k. Ice lolly sales. Friday 9th June, ice lollies purchased. Every Friday, weather permitting, will be ice lolly sales. l. Name labels. JM has contacted label company, announcement to be made on PTA newsletter. m. Art exhibition to be considered. n. Jumble sale or car boot sale £5 per table to be considered for Spring/summer 2024. o. JM to organise Christmas cards September 2023. | <p>RESOLVED</p> <p>ON-GOING (KRP)</p> <p>ON-GOING (KRP)</p> <p>RESOLVED</p> <p>ON-GOING(ALL)</p> <p>ON-GOING (ALL, RR)</p> <p>ON-GOING(ALL)</p> <p>ON-GOING(KRP)</p> <p>ON-GOING (KRP)</p> <p>ON-GOING (JM)</p> <p>ON-GOING (JM)</p> <p>ON-GOING(ALL)</p> <p>ON-GOING (JM)</p> |
| <p>4. AOB</p> <ul style="list-style-type: none"> a. Fill a bag/food bank. EPIC Dad's Richard is going to talk to HA about how to organise this, meeting planned for Wednesday 14th June 2023. LNR to support with this. b. Keeping a log of funds allocated to each year group to ensure funds are allocated fairly. Early years and year two have not had any donations yet. £500 offered to Year 2 for a trip, no communication regarding this yet. c. Early years open evening 28 Jun 2023. SW, KRP, MR will be attending and can support after talk. Uniform sale to be held. Early years packs will not be used this year, electronic alternatives offered instead. PTA leaflets/PTA welcome letter to be left on chairs. | <p>ON-GOING (HA, LNR)</p> <p>ON-GOING (LNR, KRP, NR)</p> <p>ON-GOING (SW, KRP, MR)</p> |

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| d. Sports day. PTA to help with refreshments and uniform sale. 22nd & 23rd June 2023. | ON-GOING (KRP) |
| e. End of year celebrations. Already organised by school. | RESOLVED |
| f. PTA registered charity status. To be considered September 2023. | ON-GOING (KRP, LNR, NR) |
| g. Treasurer role after LNR leaves. NR will consider, meeting to be held between NR, LNR and KRP to discuss. | ON-GOING (KRP, LNR, NR) |
| h. Increasing PTA meeting frequency. At least 3 required per school year. Sub-committees to be considered for discos and other functions from September. | ON-GOING (ALL) |
| i. Lanyards, colours discussed. Spare t-shirts to be given to RR and HA. | ON-GOING (KRP) |
| j. Poverty in Schools Team Ideas from the PTA re: offering free/low-cost activities that can be accessible for all. On-going. | ON-GOING (ALL) |
| k. Discounted Christmas panto tickets at Bury theatre. | ON-GOING (KRP) |
| l. Allotment money Stacey Stevens in charge of this, KRP to get an update on this and ask for pictures. | ON-GOING (KRP) |
| m. Review of PTA functions requested, due to complaints about the Christmas disco and fayre. Problems with gate opening and closing. | RESOLVED |
| n. Cancelled Duxford trip. Not enough tickets sold. | RESOLVED |
| o. First Aid Course. KRP willing to do a course, KRP keeps a list for each disco. TAs usually take the course in school. | ON-GOING (KRP) |
| p. Newsletter. KRP has done a Spring newsletter, summer newsletter to be completed by KRP, including pictures of quiz, sand pit, allotment, guinea pig enclosure. | ON-GOING (KRP) |
| q. Bingo night at social club to be organised. | ON-GOING (KRP) |
| a. Date of next meeting: TBC | |

