

AGM Minutes

Meeting Date: 16-10-25 at 20:00 at Mildenhall Social Club

AGM agenda item	Review
1. Attendees: Kelly Russell-Price (KRP) Nicola Rash (NR) Janine Hamill (JH) Heidi Andrews (HA) Roxanne Rutter (RR) Andrea Flack (AF) Maksi Hope (MH)	
2. Apologies: Allison Rix (AR), Laura Brigden (LB), Lucia Barker (LB), Roxanne Whitmore (RW), Laura Randall (LR), Liz Talbot (LT), Michelle Boyce (MB), Cori Parrott (CP),	
3. The minutes of AGM meeting held 3 rd October 2024 were accepted as being correct.	
4. A, All happy with the chair report. Apart from hearing this will be KRP last year as chair!! B, All happy with the Treasurer's report. Total income 2024/2025 £16,687.71 C, Elections held. KRP voted in as Chair; NR voted in as Treasurer; JH voted in as Secretary.	
5. No new business.	
6. Nothing to add in AOB.	
Ordinary business agenda item	
1. Welcome from KRP.	
2. Apologies for absence noted.	
3. The minutes of the Ordinary meeting held 6 th March 2025 were accepted as being correct.	
4. Financial report was covered above.	
5. Matters brought forward from the last meeting: a. Funding requests completed: i. Money spent on reading books to support reading incentive. This has been well received. ii. Items purchased for wrap around. Small amount spent to make the space nicer for the children. iii. Y6 Leavers books. Not sure we get much feedback on this but is a nice thing to do for the leavers. iv. First day of school gift. If we do these again perhaps have them ready to hand out at the parents meeting. v. School trips £600 per year group. Teachers & parents are grateful of this one. vi. Umbrellas / Parasols for outside area. Being well used. vii. Boot Scrapers. These are installed. viii. Yr2 VR Workshop. Kids loved it. ix. School promo film. Added to school website and tv in reception on loop. Showcases our lovely school.	RESOLVED
b. Funding requested to be considered: i. EY bean bags – I got this muddled with the items purchased for wrap around. ii. £100 per year group for xmas presents (class games) – It was agreed as we have money in the bank to give £150 per year group for the teachers to spend as they wish rather than as xmas presents. Teachers to put the request to school office and PTA will cover the cost.	ON GOING

<ul style="list-style-type: none"> iii. £600 per year group for school trips. As the price of coaches has gone up it has been agreed to raise this to £700 per year group. We have asked that this information goes into the letters, so parents are aware that the PTA have kept the cost low. iv. Reading prizes. Agreed to another £200 to be spent on books. AF to arrange which titles are needed and send us the bill. v. Fencing for nest. We talked about how a parent would like to donate her xmas fundraising to this project. NR is going to liaise with her and make sure we can promote this to make the most money. vi. Running vests. These are to take to cross country events. It was mentioned that we took 13 children this year and would be nice for them to be looking the part whilst being easily identifiable. Dale Farnham is to look at costing and come back to us. 	ON GOING ON GOING ON GOING ON GOING
<p>c. Fundraising completed:</p>	
<ul style="list-style-type: none"> i. Easter Fayre. £173.88 Profit. Lovely little event after school. Great number of helpers. ii. DKW Easter Ceramics. £49.97 Profit great feedback on this and KRP has now held an October (spooky) event. iii. Annual Quiz night. £730.18 Profit. This one is a keeper, everyone has a great time and great amount raised. iv. Summer Fayre. £2292.98 Profit. This is a lot of hard work, but hard work pays off!! What a sum of money – well done to everyone!! v. Summer disco. £672.21 Profit. Numbers were a little down, but the children came and spent their pocket money. Lowest profit disco but good considering numbers. vi. Park Run Take over. September & June. £211.93 Profit. We do this more for awareness of a local activity which is free of charge and great for fitness / wellbeing. vii. Uniform sales. £98.80 Profit. We are lucky to have parents who get behind this. this would suggest we sold 99 jumpers for £99. To put this into perspective 99 new jumpers would cost £1138.50! 	
<p>d. Fundraising to be considered:</p>	
<ul style="list-style-type: none"> i. Monster mash disco, 24th October 2025. 180 tickets booked at time of meeting. Need to arrange helpers from 2.30 to set up. ii. Bingo night 14th November 2025. Ticket sales low but we usually see bookings after the half term. We will push this after the disco. iii. DKW ceramics crafting event Xmas. KRP to look at dates. iv. Xmas fayre. Date booked 5th December after school event. Will need helpers to set up and run stalls. Sub committee will be set up to discuss in more details. HA to ask teachers if they want to be involved. v. Xmas disco / cinema night? Decided we won't run these this year. vi. Santa run – Not this year vii. Non-uniform -Xmas raffle donations for fayre. 28th November, school will advertise this. viii. Wonka bars for world book day or another event? We will bring this up in a later meeting closer to the time. ix. Easter event. We will bring this up in a later meeting closer to the time. x. Park Run takeover. We will bring this up in a later meeting closer to the time. 	ON GOING ON GOING ON GOING ON GOING RESOLVED RESOLVED ON GOING ON GOING ON GOING ON GOING ON GOING ON GOING

	<p>xi. Quiz night April/May 2026. We will bring this up in a later meeting closer to the time.</p> <p>xii. Fund raiser or similar. Maybe put this money to the Nest fencing, or for something for the whole school to enjoy.</p> <p>xiii. Summer Fayre date 2026. Need to lock in a date.</p> <p>xiv. Colour run / house teams? Looking at something around active week. Need to get a date booked in then ask Emma Cooper to come in and tell us how to organise this.</p> <p>xv. Skipping Ninja. No</p> <p>xvi. Magic show. KRP is looking into this as we have someone wanting to fund something fun for the children.</p> <p>xvii. Crazy hair day. On hold, bring up again another time.</p> <p>xviii. Advent calendars. Not sure what we agreed on this. There was talk about having year 6 start prom fundraising early?</p>	ON GOING ON GOING ON GOING ON GOING RESOLVED ON GOING ON GOING ON GOING
6. AOB	<p>i. PTA to be mentioned in school trip letters / anywhere PTA money has been used as a constant reminder of how our fundraising helps. Some teachers are doing this, but not all. Agreed this would be fed back. Letters are already coming out with a shout out to the PTA.</p> <p>ii. Poverty in school team ideas to be looked at on-going. Organising free / low-cost activities. Something to keep thinking about and doing what we can, when we can.</p> <p>iii. Lidl food collections. PTA covering Mondays, Wednesdays & Fridays. We have cover for now but perhaps mention this in the newsletter to see if we can get extra helpers.</p> <p>iv. House teams in PE. Perhaps think about a fund raiser where the children enter in house teams. Quiz, sporting, academic elements? Come back to this.</p> <p>v. Click mats. These are for outdoor play but pricey. One to talk about again.</p> <p>vi. RR to send PTA the schools 'wish list'. KRP to share with us. See if we can get families to sponsor an item on the list. Bring up again.</p> <p>vii. Gladiator visit. Sadly, this can't happen this year as they are fully booked.</p> <p>viii. Recruiting new members of the PTA. With one new member attending the meeting we are not doing a great job of this. The time of the meeting has been questioned, is it putting people off? KRP is going to message to see what events people can help with and we will continue to promote the fun things we arrange and hope to get more parents involved. KRP has also mentioned that we are going to be losing quite a few helpers / PTA members as they have children in year six, they are going to be greatly missed and we need to find new members /helpers.</p> <p>ix. Removal of non-active PTA members and add to a side group of very helpful parents who will turn up at events but don't want to arrange them. We need to ask members on the PTA Exec Team if they wish to remain and will attend meetings, wish to be removed if they no longer wish to be an active member of the PTA or if they wish to still help at events regularly but don't want to be involved in the meetings. JH to discuss with KRP and put a poll on the facebook messenger group. Then do a recruitment drive on the unofficial facebook page. See if this has any impact in time for the next meeting.</p> <p>x. Look at booking an Author to come in for world book day. RR would like Charlie Mackesy. Someone in school has a direct route, please</p>	ON GOING ON GOING ON GOING ON GOING RESOLVED ON GOING ON GOING ON GOING

<p>explore this, if not we will send a begging email. Suffolk based school, Suffolk based author.</p> <p>xi. Tea with Santa. As Christmas is already busy and expensive, perhaps look at an easter teddy bear picnic with the easter bunny?</p>	ON GOING
7. Date of next meeting: TBC	