



St Mary's Church of England Academy

Safeguarding

Concerned about a child? Talk to:



Miss Kate Hennessy
DSL



Mrs Andrea Flack
DDSL



Mrs Roxanne Rutter
DDSL



Miss Melanie Lowe
DDSL



Mrs Lucy Blackford
Assistant DSL



Miss Heidi Andrews
Assistant DSL

Responding to a disclosure:

DO:

- Stay calm and reassure
- Listen and be supportive
- Accept what you hear without passing judgement
- Explain what you will do next
- **Inform the DSL of your concerns immediately**
- **Record in writing what was said using CPOMS for reported incidents on the same working day**



DO NOT:

- Show shock, distaste or disbelief
- Express an opinion
- Share your own experience
- Make comments about whom the allegations have been made or approach this person
- Dismiss what is being shared
- Ask any leading questions, interrogate, or jump to any conclusions
- **Promise confidentiality - you must explain that you need to pass the information on to keep them safe**
- **Make promises that you cannot keep e.g. say that everything will be 'ok'**



This is so important that I need to talk to someone else.

I will do my best to try and help you.
I am glad you told me.