



Job Advertisement

POST:	SEN 1:1 Teaching Assistant
LOCATION:	St Mary's Church of England Academy, Trinity Avenue, Mildenhall, Suffolk, IP28 7LR
HOURS:	32.5 hours per week, term time only plus one week (39 weeks per year)
APPOINTMENT:	Permanent
SALARY:	SCP 4- 6: Point 4 £13.48 per hour (£26,016 FTE)
CLOSING DATE:	Monday 2nd November 2026* (we reserve the right to close this advert early if the right candidate is found)
INTERVIEWS:	Week commencing 9th November 2026

GENERAL INFORMATION:

St Mary's Church of England Academy are seeking a passionate SEN Teaching Assistant! We are looking for a motivated and reliable individual to join the Orchard Team.

SEN Teaching Assistants work with and support a range of learners with Complex Needs, especially those experiencing multiple disadvantages. You will be required to work on a one-to-one basis and will work collaboratively with teachers and the SENCO to support pupil progress, providing additional support to learners who require help in overcoming barriers to learning in order to achieve their full potential.

If you're ready to make a real impact in a child's learning experience and join a friendly team then apply today!

Skills Required:

- Excellent English and Maths (Numeracy and Literacy skills).
- Excellent communication and listening skills.
- A caring nature to nurture our children
- Assertiveness in dealing with pupils.
- Determination to see problems and solutions through to the end.
- The ability to empathise.
- A non-judgemental approach.
- Organisational and time management skills.
- The capacity to motivate and act as a role model.
- Flexible and adaptable and able to work well under pressure.
- A commitment to equality and diversity.
- An understanding of confidentiality and the handling of sensitive information.
- A commitment to safeguarding.



What you will get in return:

- A strong and supportive environment
- An ambitious, successful and vibrant place to work with a brand new learning environment and dedicated staff.
- An opportunity to shape the future of our school.
- Opportunities for professional development and career growth.
- Company pension scheme.
- Staff well-being initiatives and social events.
- Free on site parking.

HOW TO APPLY:

For more information including; a full job description/person specification and an application form, please contact the HR Officer via email: HR@smpsac.org

The application form, along with an equal opportunities form, should be returned to the Academy by the specified closing date, and must be accompanied by a supporting letter. Other forms of curriculum vitae are not acceptable in place of a completed application form.

SAFEGUARDING - IMPORTANT INFORMATION:

St Mary's Church of England Academy is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Please refer to our child protection policy and visit our website <https://www.smpsac.org/goto/285360?slug=policies>.

Appointment will be subject to references, which are satisfactory for the advertised post, online searches carried out on shortlisted candidates for interview, enhanced DBS with barred list information and identity checks. Mandatory safeguarding training will be a requirement to complete once successfully appointed.

We are a distinctive, caring Christian school, where everyone in the community is valued. It is not a requirement of the role to be a Christian, but candidates should be sympathetic to and support the Christian ethos of the school.